



COLORADO
Department of Corrections

Faith & Citizen Programs
1250 Academy Park Loop
Colorado Springs, CO 80910
P 719.226.4291

Date: 7/7/2021

To: CDOC Volunteers, Contract, Temporary and Intern (CTI) Staff

From: Kerri Delarosa, CDOC Faith & Citizen Programs Coordinator
Melissa Smith, Program Administrator

Subject: COVID Safety Guidelines Agreement

The Colorado Department of Corrections is doing everything we can to protect Staff and Inmates. To this extent, we are following the Colorado Department of Public Health and Environment (CDPHE), Center for Disease Control (CDC) and local health department guidelines in order to reduce the spread of Novel Coronavirus, or COVID-19. CDOC will resume volunteer and CTI staff programs at this time for fully vaccinated volunteers and CTI staff. Fully vaccinated is defined as 14 days after the second dose of a two-dose vaccination or 14 days after a single dose vaccination. Fully vaccinated volunteers and CTI staff will:

- Submit written proof of vaccination to Kerri Delarosa and/or Melissa Smith.
- Submit signed COVID Safety Guidelines Agreement (this form) to Kerri Delarosa and/or Melissa Smith.
- Not be required to wear a mask but may choose to do so. If you choose to wear a mask, it must be an appropriate, medical-grade or cloth mask.
- Wash and/or sanitize their hands after using the restroom, sneezing, coughing, etc.
- Complete a screening form and have temperature checked upon entering the facility, prior to accessing anywhere beyond the front lobby/main entrance.
- Notify the COVID line at (719) 269-4698 if they experience any COVID symptoms, or if they have been exposed to COVID from the community. Or if you have a COVID test with “positive” (COVID detected) results.

If we all work together we can overcome the spread of this virus and other infectious diseases. We welcome you back to our facilities. By signing below, you agree to comply with the expectations outlined above.

Failure to comply with these written instructions or verbal instruction from staff could result in your removal from the facility.

Volunteer/Contract/Temporary/Intern Staff Printed Name

Volunteer/Contract/Temporary/Intern Staff Signature

Date